

GREATER DAYTON CHAPTER  
MEETING

November 25, 2008

The Greater Dayton Chapter of ARMA International met on Tuesday, November 25, 2008 at the Miami Conservancy District in Dayton at 5:30 P.M.

In attendance were Chair, Roger Lucas; President, Debbie Andrews; Secretary, Gillian Hill; Treasurer, Elaine Wintrow; Directors, James Zimmerlin and Tina Ratcliff; Program Chair, Cindy Manz; Members, Gary Maxton, Joan Donovan, Dave Cooney, Julie Fairchild, Chris Wydman, Lori Northern, and Stephen French; Guests, Anne Cavanagh and Kylee Conant, and Speaker, Jim Stevens.

After a delicious pre-Thanksgiving dinner provided by Creatif Catering, Debbie opened a brief business meeting. Gill explained that the Board had amended the chapter bylaws to include a section on contracts entered into by the chapter. She read the amendment to everybody and said that it had been approved by ARMA HQ. Once approved by the chapter membership, it would become part of the official bylaws of the chapter.

*ARTICLE VII – FINANCES*

*Section 4 Contracts. Approval by a majority vote of the Board of Directors is required for any contract made with the Greater Dayton Chapter. The contract must be signed by two officers of the Board.*

Roger made a motion to accept the amendment, which was seconded by Gary and approved by all. Gill said that she would send ARMA HQ a final approved version of the bylaws for their files.

Cindy then introduced our speaker, Jim Stevens. Jim had been the Assistant Fire Marshall for the St. Charles Fire Department at the time of the great St. Louis fire in the Military Personnel Records Center in July of 1973. Almost 22 million records were destroyed in that fire. He described in great detail the work of the firefighters during the fire itself and in the following weeks, until the area was finally stabilized. The building had no sprinklers and the fire spread fast. Jim was happy to answer the many questions we had, and showed us several photos of the records center before, during and after the fire. It was a fascinating evening and we learned a lot of insider information about an event that has become famous in records management history.

The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Gillian Hill  
Secretary