

GREATER DAYTON CHAPTER  
MEETING  
May 27, 2008

The Greater Dayton Chapter of ARMA International met on Tuesday, May 27, 2008 at the Miami Conservancy District in Dayton at 5:30 P.M.

In attendance were President, Roger Lucas; Vice President, Debbie Andrews; Secretary, Gillian Hill; Treasurer, Elaine Wintrow; Directors, Jay Brooks, Ray Davis and Tina Ratcliff, and members, Joan Donovan, Julie Fairchild, Lori Northern, Gary Maxton, James Zimmerlin, Chris Wydman and Dave Cooney.

After a delicious dinner, once again provided by Creatif Catering, Roger opened a brief business meeting at 6:35 P.M. Gill made a few announcements from the Great Lakes Region, mainly letting members know that the invitations to the Great Lakes Region Leadership Conference to be held in Lexington, Kentucky, July 18-20, have been sent. She reminded members that Scott Weikel, our chapter's Region Coordinator, will be at our June chapter meeting to install the new officers. Prior to his visit, the Chapter Board will have to complete one of the newly required Chapter Visit Reports indicating the current status of the chapter. Gill will bring the form to the next Board meeting. Gill also brought to members' attention that those people wishing to attend the International Conference who might need assistance with their financing can apply to become Room Monitors. For two full days of work, they will have their registration fee waived. Room Monitors will be chosen evenly from each Region and their applications must be approved by the Region Manager before submission to HQ. She passed around a copy of the application form for members to see. She also said that ARMA had sent us a Speaker database that could help next year's Program Committee get some ideas.

The slate of new officers was presented:

President: Debbie Andrews  
Vice President: Steve Rotttert  
Treasurer: Elaine Wintrow  
Secretary: Gillian Hill  
Director: James Zimmerlin  
Director: Ray Davis

Tina Ratcliff and Jay Brooks will continue as directors for another year.

Gary Maxton made a motion that we accept the slate of officers as presented by acclamation. The motion was seconded by Julie Fairchild and passed unanimously.

Debbie Andrews, the President elect, gave a presentation on the need to increase our membership, detailing some advice as to how we might achieve this goal. Among other things, she said that there should be a membership committee, with each member having responsibilities to remind

chapter members to attend meetings, to welcome new members, to introduce them to others, to mention them in our newsletter and generally make them feel part of the group. She also suggested that we ask for more feedback from members regarding the type of meetings we hold, the time and location, etc., to endeavor to satisfy as many people as we can. She encouraged us to bring guests to meetings, to volunteer for committees, and to spread the word about the many benefits of belonging to ARMA.

Following Debbie's presentation, Roger made a motion to adjourn the meeting at 7:20 PM.

Respectfully submitted,

Gillian Hill  
Secretary