

GREATER DAYTON CHAPTER  
MEETING

September 23, 2008

The Greater Dayton Chapter of ARMA International met on Tuesday, September 23, 2008 at the Miami Conservancy District in Dayton at 5:30 P.M.

In attendance were Chair, Roger Lucas; President, Debbie Andrews; Secretary, Gillian Hill; Treasurer, Elaine Wintrow; Directors, Jay Brooks, Ray Davis, and Tina Ratcliff; Program Chair, Cindy Manz; Members, Julie Fairchild, Lori Northern, Gary Maxton, Dave Cooney, Chris Wydman, Sharon Lane, Carolyn Battle, and Stephen French; Speaker, Jonathon Adams, and three guests from Jonathon's company.

After another delicious dinner provided by Creatif Catering, Cindy introduced our speaker, Jonathon Adams, President and co-Founder of Salix, one of the area's leading technology companies. Jonathon is also a member of the Cincinnati Chapter of ARMA.

He talked about several of the ways in which his company assists businesses, such as content management, imaging/conversion, records management, etc., but particularly focused on electronic discovery. He stressed the importance of records management, rather than relying on new search technologies, and having records retention schedules that are actually enforced. Also, he said that it was necessary to have a good working relationship with your Legal Department. Businesses should realize that all business decisions have to be based on the level of risk.

After an interesting and very informative presentation, the meeting was adjourned about 8:00 PM.

Respectfully submitted,

Gillian Hill  
Secretary