

GREATER DAYTON CHAPTER
MEETING
January 22, 2008

The Greater Dayton Chapter of ARMA International met on Tuesday, January 22, 2008 at the Miami Conservancy District, in Dayton, Ohio.

In attendance were Chair, Cindy Manz; President, Roger Lucas; Vice President, Debbie Andrews; Secretary, Gillian Hill; Treasurer, Elaine Wintrow; and Directors, Jay Brooks, Ray Davis and Tina Ratcliff, and members, Joan Donovan; Julie Fairchild; Gary Maxton; Chris Wydman, and Dave Cooney.

After a casual dinner of pizza, salad, and cake, President, Roger Lucas called a brief business meeting at 6:00 PM. Gillian Hill, the Great Lakes Region Manager, made a few announcements. She said that the Region annual Leadership Conference has been scheduled for the weekend of July 18-20 in Lexington, Kentucky. She also explained a new project that ARMA HQ is investigating, which would request chapters to tape or film certain chapter meetings to send to HQ where they would be digitized and made available to members as an additional benefit. Comments on the proposed scheme are being sought at this point and will be forwarded to HQ. So far, most people like the idea in theory, but are concerned about meeting speakers' feelings about the proposition.

Gillian said that she had received a message from our Region Coordinator, Scott Weikel, from the Cincinnati Chapter. He is interested in attending one of our upcoming meetings to introduce himself to us. She will get back to him when our program is available. Program Chair, Debbie Andrews, said that the program will be published in the next newsletter, which will be available on the website on Friday.

Gillian announced that we will have to renew our status as a non profit corporation with the Secretary of State's office this summer. This renewal is due every five years.

Program Chair, Debbie, then introduced the evening's program—Vendors' Night. Three of our chapter members gave presentations on the businesses they worked for, explaining the services they provide.

First was Ray Davis, who with his mother and brother owns Confidential Material Destruction. Ray said that his is a small, family owned business that specializes in onsite destruction of confidential records. The business stresses security and Ray talked about the need for people to recognize the increasing problems with identity theft nowadays and to realize that onsite destruction of confidential records, which can be watched by the client, is the safest way to protect businesses and private individuals.

Next, Gary Maxton, who has owned the Micro-Chart Company since 1973, described how the microfilming industry has changed tremendously in the past few years with the proliferation of

scanning and digitization services. He has realized, however, that microfilming will stay around for a while yet, albeit as a niche market, because of the prohibitive cost of digitizing records that are rarely referenced, but that need to be retained for a long time. Digital technology changes so fast and migrating all records to new technology as it comes in is costly and impractical. Microfilm is not only the cheapest storage method for records of long term value, but remains the recommended copying system for records of archival value. Gary's company provides the full microfilming service, from records pickup to filming and processing, and returning the records to the client.

Finally, Roger Lucas, of Central Business Group, explained how the company long known for filing and storage supplies, has, with a recent change of owners, branched out in many directions. Roger shared some of the newer ventures into specialized medical supplies and specialized storage equipment for hospitals. CBG now works with hospital architects from the planning stages to provide innovative storage techniques to improve the efficiency of the medical staff's recordkeeping and their care in treating patients. CBG is also working with police departments to provide secure evidence storage equipment and gun lockers. Of course, CBG continues to provide records managers generally with the shelving and file folders essential for their work.

This was an interesting evening that allowed the rest of us to find out more about the work of three of our chapter members.

The next meeting will, as usual, be on the fourth Tuesday of the month, but will be a lunchtime meeting.

Respectfully submitted,

Gillian Hill
Secretary